

# Northern Cape Provincial Government



**NCPT**

NORTHERN CAPE PROVINCIAL TREASURY

NOORD KAAP PROVINSIALE TESOURIE

LEFAPHA LA MATLOTLO LA KAPA BOKONE

ISEBE LEZEMALI LOMNTLA KOLONI

Metlife Towers Building  
Private Bag X5054  
KIMBERLEY  
8300  
Tel: 053 – 830 8200  
Fax: 053 – 831 4235

Metlife Towers Building  
Cnr. Knight & Stead Street  
Market Square  
KIMBERLEY  
8300

## **INTERNSHIP PROGRAMME**

**STIPEND: R 7043.31**

**DURATION: 24 MONTHS**

The Northern Cape Provincial Treasury invites interested applications from unemployed graduates who are residents of the Northern Cape Province aged between 18-35 to apply to participate in a 24 month Internship Programme with the opportunity to gain workplace experience in the field of work that they have studied.

Below are areas where the Interns will be required:

<b>Field of Study</b>	<b>Number of Interns</b>	<b>Qualification</b>	<b>Location</b>	<b>Reference Number</b>
<b>Information Technology</b>	<b>6</b>	HET NQF Level 6-10 Information Technology and Financial Systems Technology	Kimberley Head office	<b>NCPT/2023/78</b>
<b>Finance and Accounting</b>	<b>18</b>	HET NQF Level 6-10 in Financial Management, Accounting Science and Accounting related qualifications.	Kimberley Head office	<b>NCPT/2023/79</b>
<b>Finance and Accounting</b>	<b>16</b>	HET NQF Level 6-10 in Financial Management, Accounting Science and Accounting related qualifications.	<b>4 Each at:</b> <ul style="list-style-type: none"><li>• <b>Springbok</b></li><li>• <b>De Aar</b></li><li>• <b>Kuruman</b></li><li>• <b>Upington</b></li></ul>	<b>NCPT/2023/80</b>
<b>Taxation</b>	<b>2</b>	HET NQF Level 6-10 in Taxation related qualifications	Kimberley Head office	<b>NCPT/2023/81</b>

<b>Compliance management</b>	<b>4</b>	HET NQF Level 6-10 in Compliance Management related qualifications (Bachelor's degree in Law or Commerce, Postgraduate Diploma in Compliance, Risk Management, etc)	Kimberley Head office	<b>NCPT/2023/82</b>
<b>Internal Auditing</b>	<b>4</b>	HET NQF Level 6-10 in Internal Audit	Kimberley Head office	<b>NCPT/2023/83</b>

**Enquiries: Mr. Kenneth Melakeco @ 053-830 8262**

**PLEASE NOTE:** Applications should be submitted on the new employment (Z83) form, which can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies) or obtained at any government department. A recently updated, comprehensive CV with at least two (2) contactable references should accompany the fully completed and signed new (Z83) form. The CV must also accompany copies of qualifications (a transcript of results may also be attached), driver's license, identity document and other relevant certificates, such copies **need not be certified** when applying for the Internship. **The provision of certified documents will only be required from shortlisted candidates for submission on or before the day of the interview.** Shortlisted applicants will be subjected to qualification verification, reference checking, security screening and vetting. Applicants who have not yet received their qualifications must provide academic transcripts or letters confirming that they have completed their studies.

The specific reference number of the post must be quoted, if applying for more than one internship, a separate application for each must be submitted. Correspondence will be limited to successful candidates only. Short-listed candidates will be expected to avail themselves at the Department's convenience. The department reserves the right not to make appointments to the advertised posts. Failure to sign the Z83 and to submit the required documents will result in the application not being considered.

*The Northern Cape Provincial Administration is an equal opportunity, affirmative action employer. It is our intention to reflect the provincial population demographics of race, gender and disability, through the filling of these internship posts, and candidates who will help meet this intention will receive preference. Women and people with disabilities are encouraged to apply.*

**Interested candidates may forward their applications to the Department quoting the relevant reference number to:**

**FOR ATTENTION: MS D BARNETT**

**POST TO:** The Human Resource Manager  
Northern Cape Provincial Treasury  
Private Bag X5054  
Kimberley  
8300

**HAND DELIVER TO:** Metlife Towers  
Cnr Knight & Stead Street  
7<sup>th</sup> Floor  
Kimberley

**CLOSING DATE: 20 October 2023**

**EMAIL APPLICATIONS TO:** [Ncpt-HR@ncpg.gov.za](mailto:Ncpt-HR@ncpg.gov.za) interested applicants may submit their applications for employment to the email address specified. The email must include a completed and signed new Form Z83, which must be completed in font size of 11 and Arial theme font. Attachments must be in a PDF format and limited to 4 megabytes. Emails that do not comply with the above specifications will be rejected and therefore not reach the Department.