

CLOSING DATE: 23 OCTOBER 2024



Calling all Unemployed Graduates in the fields of Information Technology, Finance and Accounting, Law, Business Management, Risk Management, Compliance Management, Economic Analysis and Internal Audit



The Northern Cape Provincial Treasury invites interested applications from unemployed graduates who are residents of the Northern Cape Province aged between 18-35 to apply to participate in a 24 month Internship Programme with the opportunity to gain workplace experience in the field of work that they have studied.

Enquiries: Mr. Kenneth Melakeco @ 066 210 3879

Ms. Brenda Sewedi @ 066 210 3880

Stipend: R7450.75



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Field of Study	Number of Interns	Qualification	Location	Reference Number
Information Technology	5	HET NQF Level 6 - 10 Information Technology	Placement at Springbok (1) De Aar (1) Kuruman (1) Upington (1) Kimberley (1)	NCPT24/IT
Municipal Finance	20	 HET NQF Level 6 - 8 Bcom Accounting Bcom Financial Management ND Finance & Accounting ND Municipal or Public Finance 	Placement at Springbok (5) De Aar (5) Kuruman (5) Upington (5)	 NCPT24/MF1 NCPT24/MF2 NCPT24/MF3 NCPT24/MF4
Norms & Standards	10	 HET NQF Level 6 - 8 Bachelor's Degree in Commercial Law or Business Law Business Management 	Kimberley Head Office	NCPT24/NS
Accounting Services	3	 HET NQF Level 6 - 8 Bcom Accounting Bachelor of Accounting Bcom Financial Management 	Kimberley Head Office	NCPT24/AS

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Field of Study	Number of Interns	Qualification	Location	Reference Number
Internal Audit	4	 HET NQF Level 6 - 9 ND: Internal Audit Bcom Accounting Risk Management 	Kimberley Head Office	NCPT24/IA
Provincial Supply Chain Management	3	 HET NQF Level 6 - 8 Bcom Accounting Bcom Financial Management ND Finance & Accounting, Public Finance 	Kimberley Head Office	NCPT24/SCM
Fiscal Policy & Economic Analysis	5	 HET NOF Level 6 - 8 Bcom Accounting Bcom Financial Management ND Finance & Accounting Compliance Management related qualifications (Bachelor's degree in Law or Commercial Law) Business Law Economic Analysis 	Kimberley Head Office	NCPT24/FP

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PLEASE NOTE: Applications should be submitted on the new employment (Z83) form, which can be downloaded at www.dpsa.gov.za-vacancies or obtained at any government department. A recently updated, comprehensive CV with at least two (2) contactable references should accompany the fully completed and signed new (Z83) form. The CV must also accompany copies of qualifications (a transcript of results may also be attached), driver's license, identity document and other relevant certificates, such copies **must be certified** when applying for the Internship. Shortlisted applicants will be subjected to qualification verification, reference checking, security screening and vetting. Applicants who have not yet received their qualifications must provide academic transcripts or letters confirming that they have completed their studies.

The specific reference number of the post must be quoted, if applying for more than one internship, a separate application for each must be submitted. Correspondence will be limited to successful candidates only. Short-listed candidates will be expected to avail themselves at the Department's convenience. The department reserves the right not to make appointments to the advertised posts. Failure to sign the Z83 and to submit the required documents will result in the application not being considered.

The Northern Cape Provincial Administration is an equal opportunity, affirmative action employer. It is our intention to reflect the provincial population demographics of race, gender and disability, through the filling of these internship posts, and candidates who will help meet this intention will receive preference. Women and people with disabilities are encouraged to apply.

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HOW TO APPLY

<u>Interested candidates may forward their applications to the Department quoting the relevant reference number to:</u>

FOR ATTENTION: MS D BARNETT

POSTTO:

The Human Resource Manager Northern Cape Provincial Treasury Private Bag X5054 Kimberley 8300

HAND DELIVER TO:

Metlife Towers
Cnr Knight & Stead Street
7th Floor
Kimberley

EMAIL APPLICATIONS TO: Ncpt-HR@ncpg.gov.za interested applicants may submit their applications for employment to the email address specified. The email must include a completed and signed new Form Z83, which must be completed in font size of 11 and Arial theme font. Attachments must be in a PDF format and limited to 4 megabytes. Emails that do not comply with the above specifications will be rejected and therefore not reach the Department.

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